



# GRANTING, EXERCISING AND TRANSFERRING EXCLUSIVE RIGHTS OF BURIAL (EROB)

## Course overview

Putting things in context

Benefits of having a proper system

Does the funeral director need to be involved?

Background and research findings

Legal documents – wills, grant of probate, letters of administration

Memorial rights

Statutory declarations – how to gain information and draft the declaration

Questions and answers

Suitable for: anyone involved in cemetery administration

Equipment required: a computer, phone or tablet with internet connection, video and microphone function, able to run GoToMeeting, either as an app or online

## Learning Outcomes

- To be able to identify the documentation that is available or required for a range of circumstances.
- In the absence of certain legal documents how to properly draft a statutory declaration
- How to advise families on purchasing and transferring the exclusive right of burial
- How to protect your authority against potential claims from feuding families

## Attendance:

£135.00 plus VAT for ICCM members

£185.00 plus VAT for non-members

During the online training, attendees can submit questions and comments using the Chat function. The trainer will answer these at the end of Session 2 and 4.

Following Sessions 1 and 2, attendees are invited to email specific questions about grave ownership to be answered during sessions 3 & 4. Questions should be submitted by email to [julie.callender@iccm-uk.com](mailto:julie.callender@iccm-uk.com).



# ICCM

Institute of Cemetery and  
Crematorium Management

An ICCM quality  
online training event

4 interactive sessions  
over 2 days

Learn about the  
benefits of having a  
proper, legally  
compliant EROB  
system

Learn new skills

Have your questions  
answered

### Day 1: Sessions 1 & 2

9.15 Sign in and introduction  
9.30 Granting and exercising the EROB  
10.20 Short break  
10.30 Transferring the EROB  
11.20 Short break  
11.30 Questions  
12.00 Finish

### Day 2: Sessions 3 & 4

9.15 Sign in and introduction  
9.30 Quick recap of sessions 1 & 2,  
common EROB questions and answers  
10.20 Short break  
10.30 Attendees questions and answers  
11.20 Short break  
11.30 Final questions and answers  
12.00 Finish

# Booking Form

I wish to attend/have the following attend the ICCM Granting, exercising and transferring exclusive rights of burial (EROB) online training course on:

Available course dates (please indicate chosen dates):

Tuesday 22nd and Wednesday 23rd September 2020 - 09:15-12:00

Tuesday 3rd and Wednesday 4th November 2029 - 09:15-12:00

Tuesday 24th and Wednesday 25th November 2020 - 09:15-12:00

Name 1: \_\_\_\_\_ ICCM Member?  
Y/N

Name 2: \_\_\_\_\_ Y/N

Representing: \_\_\_\_\_

Email: \_\_\_\_\_  
Confirmation and link to the training course will be sent by email

Phone No: \_\_\_\_\_

Address for invoice: \_\_\_\_\_

Order No: \_\_\_\_\_

The fee for the online training covers attendance and documentation. The fee is £135.00 + VAT for ICCM members and £185.00 + VAT for non-members.

Please do not send cash or a cheque with the booking form – an invoice will be sent to you at the address you give above.

Cancellations and refunds – receipt of the completed booking form is a contract. Cancellations must be made in writing at least 10 working days before the workshop, and will incur a 20% administration fee. Cancellations made after 10 working days before the workshop will not be refunded. No refund will be given for non-attendance. Substitution of delegates at no extra charge may be made by emailing [julie.callender@iccm-uk.com](mailto:julie.callender@iccm-uk.com). In the unlikely event of cancellation by the organisers, any fees paid will be refunded but no further liability will be accepted. The organisers reserve the right to make changes to the programme, speakers and venue should this be necessary.

Please return completed forms to Julie Callender at [julie.callender@iccm-uk.com](mailto:julie.callender@iccm-uk.com), or to

ICCM National Office, City of London Cemetery, Aldersbrook Road, Manor Park, London, E12 5DQ